

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
October 11, 2018

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, October 11, 2018 at 7:00 p.m., in the Board Office conference room.

Present were: J. D'Agostino, R. Gonteski, M. Holak, D. Graf, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts, R. Ehrich, and J. Lennon

Absent was: R. Bienkowski

Mrs. Pinho led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 16, 2018 and posted at the Riverside Town Hall.

CORRESPONDENCE

NJSBA School Board Notes dated September 21, 2018

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

Ms. Ehrich introduced recent retirees: Robert Carucci, Alfreda Kaufmann, and Patricia Rafter. Ms. Ehrich publicly recognized them for their contribution to the Riverside Township School District. Each was given a personalized desk clock as a small token of the Board of Education's appreciation for their years of dedication and service.

Ms. Ehrich introduced and welcomed new employees: Jo Ann Biviano, Jessica Fitzgerald-Nowlan, Kelly Jewell, Stephanie Kirschbaum, Branden Lee, Emily Meyer, Michael Napsky, Julia Pedersen, Thomas Viscuso, and Heather Wawryzniak to the school district.

STUDENT GOVERNMENT

Matheus Silveira-Silva reported that on September 27, 2018 student government selected their theme for Homecoming; Vacation Destinations. The Seniors chose Disney World, Juniors chose Caribbean Cruise, Sophomores chose National Parks, and the Freshman selected Hawaii. Homecoming court is Ian Farrell, Danny Hamlin, Seth Hartnett, Alex Stockton, Kevinn Tosta, Joanna DiMiero, Brianna Fritz, Hailey Russell, Hannah Russell, and Emily Wojceichowski. Homecoming Spirit Week will have theme days planned for the student body. They will be voting on King and Queen on Wednesday of next week. The King will be crowned at the annual Homecoming pep-rally on Friday and the Queen will be crowned at half-time of the game. Float building is underway and things are looking good. The parade will begin at 11:00 am on Saturday, October 20, 2018, and skits will be performed at 12:00pm. Student Government invites everyone to join them for a day filled with great tradition as they watch and support the Rams.

GOOD NEWS

Mr. Micucci reported that the 30th Riverside High School Sports Hall of Fame Induction Dinner will take place on Saturday, October 27, 2018 at the Riverton Country Club. This year they will honor Brandon Canty, class of 2007, soccer and basketball all-star, Brendon Griffin, class of 2007, football, wrestling, and baseball all-star, Matt Janulis, class of 1998, cross country and baseball all-star, Amanda Seymour, class of 1998, soccer and track all-star and the 1995 Freedom Division girls' soccer team, which was the first girls' championship in school history. Tickets are available by contacting Victor Micucci.

Ms. Ehrich publically thanked Mrs. Milch for doing the newsletter each year on a volunteer basis.

STUDENTS OF THE MONTH

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

Elementary-Jolet Abbott, 3rd grade; Samanth Frey, 4th grade; Vincenzo Tracey (not present), 5th grade

Middle School- Marc Yanez, 6th grade, Sophia Barats, 7th grade; Tyler Rodrigiez, 8th grade.

High School- Chandler Anderson, 9th grade; Fabion Ruffin, 10th grade; Abigail LaChance (not present), 11th grade; Elijah Abad, 12th grade

APPROVAL OF MINUTES

On the motion by Mr. Potts, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on September 13, 2018.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mr. Potts, seconded by Mr. D'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (August 31, 2018), the Treasurer's Report (August 31, 2018), the Cafeteria Financial Report (August 31, 2018), the student Activity Financial Report (August 31, 2018), Athletic Council (August 31, 2018) and the Budget Status Report (August 31, 2018), as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

APPROVAL OF BILLS

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of September 2018 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

August 31, 2018

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.422.100.610.0.00.00	11.422.100.106.0.01.00	\$238.00

October 1, 2018

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.221.104.0.00.00	11.000.221.890.0.00.00	\$820.00

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the September Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

District Safety and Security Plan

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Riverside School District Safety and Security Plan 2018-2019, as presented.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Comprehensive Maintenance Plan

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, **Whereas** the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and **Whereas** the required maintenance activities as listed in the attached document for the various school facilities of the Riverside Township Board of Education are consistent with these requirements, and **Whereas** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, **Now Therefore Be It Resolved** that the Riverside Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Riverside Township Board of Education in compliance with the Department of Education requirements.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Trenton School District Tuition

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Trenton School District for the 2018-2019 academic year at a per pupil cost for one Middle School homeless student of \$13,636.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Rancocas Valley School District Tuition

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Rancocas Valley School District for the 2018-2019 academic year at a per pupil cost for one High School homeless student of \$13,816.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Willingboro School District Tuition

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Willingboro School District for the 2018-2019 academic year at a per pupil cost for one High School homeless student of \$13,816.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

East Orange School District Tuition

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with East Orange School District for the 2018-2019 academic year at a per pupil cost for one High School homeless student of \$13,816 and one Middle School homeless student of \$13,636.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

PERSONNEL

Family Leave

On the motion by Mrs. Pinho, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave requests for the employees listed below for the periods indicated:

<u>Employees</u>	<u>Position</u>	<u>Date</u>
Brittany Bellan	HS Instructional Aide	February 4, 2019-February 28, 2019
Lisa Cesare	ES Speech Teacher	February 4, 2019-March 15, 2019
Cindy Harris	ES Basic Skills Teacher	October 8, 2018-June 20, 2019 (Intermittent)
Laura Stevens	Preschool Teacher	March 29, 2019-May 31, 2019

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho, D. Potts

Abstained: J. Mongon
Nay: 0
Carried

Resignation

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from **Mary Steinhauer** as Middle School Math Teacher, effective January 1, 2019.

Mr. D’Agostino thanked Mrs. Steinhauer for her service.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,

Nay: J. Mongon, D. Potts
Carried

New Employee

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract of **Laurie Cannuli**, Elementary School Part-Time Basic Skills Instructional Aide and approves her appointment as Elementary School Administrative Secretary (Step 0), at the contract salary of \$46,189, prorated start date of January 2, 2019 for the 2018-2019 school year, as recommended by the Superintendent.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Termination

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby terminates **Carleen Bryan's** contract as Instructional Ambulatory Aide for the 2018-19 school year, effective October 12, 2018.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Staff Development

On the motion by Mr. Potts, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2018-2019 school year, as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Volunteer Advisor/School Club

On the motion by Mr. Potts, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Carmen Plant** as volunteer advisor for the MS Spanish Club, for the 2018-2019 school year.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Volunteers

On the motion by Mr. Potts, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2018-2019 school year.

<u>Name</u>	<u>Position</u>
Melissa Callahan	Softball
Robert Esposito	Girls Soccer
Christopher Updike	Girls Soccer
Christine Hatfield	2 nd Grade Classroom Aide

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Spring Coaches

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following spring coaches for the 2018-19 school year at the contract salaries listed:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Baseball Head Coach	Gary Herron	\$7,691
Baseball Asst. Coach	Christopher McManus	5,633
Softball Head Coach	Timothy Costello	7,691
Boys Track & Field Head Coach	George M. Postell	7,691
Girls Track & Field Head Coach	Marc Ballantyne	7,691
Boys Track & Field Assistant Coach	Katie Morton	5,633
Girls Track & Field Assistant Coach	Michelle Simensen	5,633
MS Softball Coach	Lynn Starke	4,260
MS Baseball Coach	William Jackamonis	4,260
Weightlifting Coach (spring)	Kimberly Kirkpatrick	1,333

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Rescission

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract for **Robert Knapp** as Boys Basketball Middle School Coach for the 2018-2019 school year.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Senior Trip Chaperones

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the chaperones for the senior trip to Florida (April 7 – April 12, 2019) as listed.

Names
Brittany Bellan
Tara Crane-McElroy
Lauren Downey
Dan Licata
Nicole Potts

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, S. Parker, M. Pinho
Abstained: T. McElroy, J. Mongon, D. Potts
Nay: 0
Carried

Classroom Observation

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Isabel Howell to observe in a classroom for four hours with an elementary school teacher.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Graduate Internship

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves an internship for **Emily Nicola** to include the High School Guidance Department, as part of her Wilmington University Master's program requirement included in the 900 hours of middle school counseling practicum between the dates of August 21, 2018-June 20, 2019.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

STUDENTS

Field Trips

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2018-2019 school year, as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Fundraisers

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2018-2019 school year, as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Out of District Placement

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following student placement for the 2018-2019 school year:

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
310124	Archway School, Atco, NJ	\$40,359.60 + \$25,200-1:1 Aide (homeless)

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Home Instruction

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2018-19 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
252010	09/17/18	10/05/18
281005	10/04/18	Undetermined
290143	09/05/18	Undetermined

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

POLICY

First Reading

On the motion by Mr. D’Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the new policy and regulation, as presented.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

PROGRAM

Nursing Services Plans

On the motion by Mrs. Pinho, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2018-19 Nursing Services Plans for Riverside Middle/High School and for Riverside Elementary School, as presented.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Curriculum

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the K-12 Tolerance, Diversity and Prejudice, 6-12 ESL Tolerance, Diversity and Prejudice, and K-12 ESL Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: T. McElroy
Carried

Burlington County Board of Chosen Freeholders School Security Program 2018 Grant Application

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the Burlington County School Security Program 2018 Grant Application for the Riverside Township School District, as presented. Project not to exceed funds awarded.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

FACILITIES

Facility Use

On the motion by Mrs. Pinho, seconded by Mr. D'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2018-19 school year as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS –Mrs. Graf stated there will be a meeting on November 15, 2018 to discuss ground rules with REA.

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS – Mr. D'Agostino reported that the Buildings and Grounds committee met on 9/17/18 for a general meeting to discuss projects that were completed over the summer. There was also a walk-through tour with the committee, Ms. Erich, Mrs. Lennon, Mr. Karmade and two members of the REA. The following was completed over the summer along with some pending projects to be done throughout the school year: Reading room flooring redone in middle school, several rooms were painted along with exterior of gym as

well, all HVAC units inspected and vacuumed along with being logged in IAQ log, Backflow for sprinkler system inspected, fire alarms inspected, inspected all panic bars on doors for operation and irrigation valves replaced for football field. Mr. D'Agostino gave kudos to maintenance crew for the facilities looking good and the projects are on going. Mr. Mongon also congratulated maintenance and custodial staff on a job well done.

ATHLETICS –No Report

CURRICULUM –No Report

SAFETY & SECURITY –Mr. Potts reported that the grant that will be submitted next week is on a first come, first serve basis. Mr. Potts thanked Ms. Ehrich for moving quickly.

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE-Mrs. Gonteski forwarded Delanco's PDF of the PARCC presentation.

ADJOURNMENT

On the motion by Mr.D'Agostino, seconded by Mr. Potts, and carried unanimously, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary