

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 15, 2018

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, November 15, 2018 at 7:00 p.m., in the Board Office conference room.

Present were: R. Bienkowski, J. D'Agostino, R. Gonteski, M. Holak, D. Graf, T. McElroy, S. Parker, M. Pinho, D. Potts, R. Ehrich, and J. Lennon

Absent was: J. Mongon

Mr. Holak led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 16, 2018 and posted at the Riverside Town Hall.

CORRESPONDENCE

NJSBA-School Board Notes dated October 19, 2018

Letter from Jessica Bruton dated November 7, 2018

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

STUDENT GOVERNMENT-No Report

GOOD NEWS-No Report

STUDENTS OF THE MONTH-Postponed until December meeting

SUPERINTENEDENT'S REPORT-Ms. Ehrich reported- Goal 1: Safety and Security. We will continue to expand on our preparation, training and programming to ensure a safe and secure environment for all district students, staff and visitors. Our primary goal and responsibility is to ensure the school district is fully prepared to effectively respond to all emergencies that may affect the safety of students and staff members.

This summer I attended a four-day training program for School Safety Specialists in NJ. This training along with FEMA certification will allow me to obtain my SSS certification on behalf of the school district. This position is state mandated. The school safety and security best practice information gleaned from this training has been shared with the administrative team and our SRO. He and I provided training to all new staff members in district safety/security protocol. Our school administration provided school safety/security training for all students' grades 6-12. In the elementary school teachers turn keyed this training to students. Mr. Mongon and Mrs. Conneaney provided restraint training to select elementary staff in October. We BOE approved our updated district School Safety and Security Plan in October. We applied for and were preliminarily approved for a \$977,000 school safety grant through the Board of Chosen Freeholders. This grant will support upgrades in the high school and ultimately benefit the ES, MS, and surrounding outdoor space on campus. We await the final answer on the state of the grant. We have appealed to the township to seek an alternative polling site before our next election.

Goal 2: Riverside Middle School Comprehensive Support. During the 2018-2019 school year, 60% of math students, grades 6-8, will have met or exceeded their individual growth target using baseline scores with a focus on number systems, geometric functions, and modeling and reasoning.

All middle school students have taken ELA benchmark assessments (online AIMS program). Our ELA teachers are currently reviewing this data and using it to implement strategies to improve the rate of growth needed as indicated by individual student scores.

Goal 3: School Culture and Climate. Seek to strengthen student self-awareness, appreciation for individual differences and positive relationship building at RHS through a commitment to good citizenship, service and volunteerism.

In the first two months of school high school students have participated in numerous projects related to this goal. In an NHS service project, students collected items for Ronald McDonald House, packaged and delivered items. Police Explorers have volunteered at several Riverside Township, as well as RHS, events to assist with crowd control, information assistance, and service to the community. Student Council held Spirit Week in October – this included theme days and a pep rally to raise school spirit. A Day of Silence-recognized our differences and those that have been bullied or intimidated. Students donated \$1 to the diversity club and remained quiet (non-educational interaction) for a day. RHS School safety and Climate Team meeting was held. Interact Club is volunteering at Marcella each month to spend time with residents, making dinner and crafts. Peacemaker Ambassador Focus Group Meetings have begun - students identified as quality peer mentors united to discuss strategies, programs, ideas, to mentor young/struggling students. NJCAP Program presented to 10th grade students promoting self-awareness and personal responsibility.

APPROVAL OF MINUTES

On the motion by Dr. Parker, seconded by Mr. D'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on October 11, 2018.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (September 30, 2018), the Treasurer's Report (September 30, 2018), the Cafeteria Financial Report (September 30, 2018), the student Activity Financial Report (September 30, 2018), Athletic Council (September 30, 2018) and the Budget Status Report (September 30, 2018), as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

APPROVAL OF BILLS

On the motion by Mr. D’Agostino, seconded by Dr. Parker and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of October 2018 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.100.562.0.04.00	11.000.100.566.0.04.00	\$123,303.00
11.000.291.270.0.00.00	11.000.261.420.0.05.00	85,000.00
11.190.100.610.0.02.10	11.000.262.420.0.00.10	450.00
11.190.100.320.0.00.00	11.130.100.101.3.02.00	7,360.00

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Dr. Parker, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the October Fire Drill Report, submitted by Scott Shumway, Elementary School Principal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

New Substitute Rate

On the motion by Dr. Parker, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the substitute rate for Cafeteria Aide/Crossing Guards to \$8.85 per hour, effective as of January 1, 2019, to align with NJ Minimum Wage.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

SHIF Renewal

On the motion by Dr. Parker, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attached Indemnity and Trust Agreement and Resolution to renew membership in the School Health Insurance Fund for the three year membership term commencing January 1, 2019.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

Bus Evacuation Drill

On the motion by Dr. Parker, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2018-2019 Bus Evacuation Drill Report, submitted by the Cinnaminson Transportation Department, as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

PERSONNEL

Substitute Rate

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$100 per day for Brittany Ashton, the substitute serving on a daily basis as ES Preschool Teacher, replacing Laura Stevens, beginning October 31, 2018 – May 31, 2019.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

Substitute Rate

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$90 per day for Robin Lockley-Miller, the substitute serving on a daily basis as ES Preschool Teacher, replacing Ronaele Strain, beginning October 29, 2018 – January 11, 2019.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts

Nay: 0

Carried

Substitutes

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following substitutes for the 2018-2019 school year, as listed.

1. Frank T. Doelling, Custodian
2. Eileen Grinnan, Secretary

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Resignation

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from **Lehea Kuphal** as ES Instructional Aide, effective December 31, 2018.

Mr. D'Agostino thanked Mrs. Kuphal for her service.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Resignation

On the motion by Mr. D'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation from **Kimberly Plute** as Child Study Team Learning Disabilities Teacher Consultant, effective January 1, 2019.

Mr. D'Agostino thanked Mrs. Plute for her service.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Resignation

On the motion by Mr. D'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation from **Shane McLoughlin** as Elementary School 3rd Grade Teacher, effective January 8, 2019.

Mr. D'Agostino thanked Mr. McLoughlin for his service.

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

New Employees

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2018-2019 school year, as recommended by the Superintendent.

1. **Samuel Gorelick**, Middle School Math Teacher (Step 0, BA), at the contract salary of \$58,025, prorated start date of January 2, 2019, pending criminal history review, and completion of Sexual Misconduct/Child Abuse review, as recommended by the Superintendent.
2. **Brendon Griffin**, Custodian, at the contract salary of \$42,867 (Step 0), prorated start date of January 2, 2019, pending criminal history review, and fitness for duty results, for the 2018-2019 school year, as recommended by the Superintendent.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Family Leave

On the motion by Mr. D’Agostino, seconded by Mr. Bienkowski, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request for the employee listed below for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Brittany Quiring	HS Special Education Teacher	February 20, 2019-April 12, 2019

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Leave Requests

On the motion by Mr. D’Agostino, seconded by Dr. Parker, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests for the employees listed below for the periods indicated:

<u>Employees</u>	<u>Position</u>	<u>Dates</u>
Jessica Bruton	PT Basic Skills Inst. Aide	January 7, 2019-May 2, 2019
Lauren Veneziani	MS English Teacher	December 13-14, 2018

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, S. Parker, M. Pinho, D. Potts
Nay: T. McElroy, voting no on PT Basic Skills Inst. Aide only
Carried

Staff Development

On the motion by Mr. Holak, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Student Teacher

On the motion by Mr. Holak, seconded by Mr. D’Agostino, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student in the student teacher assignment during the 2018-2019 school year, as listed.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Jessica Bruton	Grand Canyon Univ.	Mary Heller-1 st Grade	January 7, 2019-May 2, 2019 (70 days)

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, S. Parker, M. Pinho,
D. Potts
Nay: T. McElroy
Carried

Winter/Spring Coaches

On the motion by Mr. Holak, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coaches for the 2018-2019 school year, at the contract salaries listed:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Boys Basketball Asst. Coach (freshman)	Donald Jack	\$5,711
Assistant Softball Coach	Brittany Ashton	5,633
Girls Basketball MS Coach (2 nd Team)	Lynn Starke	4,314
Boys Basketball MS Coach	George Postell	4,314

Mr. D’Agostino thanked them for their service.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Sophomore Trip Chaperones

On the motion by Mr. Holak, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the chaperones for the sophomore trip to Baltimore (April 12, 2019), as listed.

- Names**
Kim Kirkpatrick
Buddy Micucci
Emily Nicola
Lynn Starke
Lauren Veneziani

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Volunteers - Athletics

On the motion by Mr. Holak, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2018-2019 school year.

<u>Name</u>	<u>Position</u>
Christine Caruso	Girls Basketball
Erin DiMiero	Girls Basketball
William Kravitz	Girls Basketball
Matthew Abrams	Wrestling

Mr. D'Agostino thanked the volunteers for their service.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

STUDENTS

Field Trips

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Fundraisers

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Winter Sports Schedules

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2018-2019 Winter Sports schedules, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

HIB

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for November 2018, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Exchange Student

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attendance, at Riverside High School, of Niles Fontaine, a Youth for Understanding-USA exchange student from Switzerland, for the 2019-2020 school year. He will be residing in Riverside with Mr. Ted Rothstein.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Out of District Placement

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following student placement for the 2018-2019 school year:

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
290143	BCSSS (Elementary Campus)	\$40,424.00

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

POLICY

First Reading

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the new policy #5330.04, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

Second Reading

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the second reading of the new policy and regulation #1613, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

PROGRAM

Curriculum-Accommodations

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the Accommodations for Various Learners (which includes modifications and support strategies for English Language Learners, Gifted and Talented, Special Education, students with 504 plans and at-risk learners) to be added to each curriculum document per the 2018-19 NJQSAC guidelines, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, S. Parker, M. Pinho,
D. Potts
Nay: T. McElroy
Carried

Curriculum

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the Constitutional Law Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, S. Parker, M. Pinho,
D. Potts
Nay: T. McElroy
Carried

FACILITIES

Facility Use

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, S. Parker, M. Pinho,
D. Potts
Nay: 0
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS –Mrs. Graf stated there was a meeting on November 15, 2018 to begin the negotiation process.

FINANCE & INSURANCE – Mr. McElroy thanked the guidance department for hosting the NCAA workshop.

BUILDINGS & GROUNDS –No Report

ATHLETICS –No Report

CURRICULUM –No Report

SAFETY & SECURITY – Mr. Potts stated that Riverside school district was approved for the security grant, we are just waiting to hear from the County.

STUDENT GOVERNMENT – Mrs. Pinho thanked the Student Council for their participation in Homecoming.

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE-No Report

ADJOURNMENT

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, the meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary