

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
July 12, 2018

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, July 12, 2018 at 7:00 p.m., in the Board Office conference room.

Present were: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, D. Potts, R. Ehrich, and J. Lennon

Absent was: M. Pinho

Dr. Parker led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 16, 2018 and posted at the Riverside Town Hall.

CORRESPONDENCE

NJSBA School Board Notes dated June 15, 2018

Thank you note from Patrick Tillinghast dated June 26, 2018

Thank you note from Jada Karp dated June 27, 2018

Thank you note from Delia Campos-Ferreira dated June 29, 2018

On the motion by Mr. D'Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0

Carried

APPROVAL OF MINUTES

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on June 14, 2018.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0

Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mrs. Graf, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (May 31, 2018), the Treasurer's Report (May 31, 2018), the Cafeteria Financial Report (May 31, 2018), the student Activity Financial Report (May 31, 2018), Athletic Council (May 31, 2018) and the Budget Status Report (May 31, 2018), as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

APPROVAL OF BILLS

On the motion by Mr. Holak, seconded by Mr. Bienkowski, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of June 30, 2018 (2 sets) and July 2018 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

2017-2018

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-291-270-00	11-000-291-220-00	\$14,800.00
11-000-230-105-07	11-000-230-104-07	1.00
11-000-251-105-06	11-000-251-104-06	1.00
11-140-100-101-03	11-150-100-101-01	1,277.00
11-140-100-101-03	11-150-100-101-02	3,617.00
20-218-100-610-01	20-218-100-320-01	10,820.00

2018- 2019

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-213-100-1011-08	11-422-100-101-01	\$ 7,120.00
11-213-100-1016-08	11-422-100-106-01	3,350.00
11-000-252-340-00	11-000-251-340-00	2,446.00
11-000-262-420-00-10	11-000-266-340-00	458.00

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mr. Potts, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the June Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

IDEA Fiscal Year 2019

On the motion by Mr. Potts, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the Fiscal Year 2019 IDEA application in the following amounts:

IDEA.....\$357,578
Preschool.....10,066

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

ESSA Fiscal Year 2019

On the motion by Mr. Potts, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the Fiscal Year 2019 ESSA grant application in the amounts listed:

Title I-A \$591,109
Title II-A \$15,000
Title III- \$27,922
Title III Immigrant- \$6,648

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Tuition Contract

On the motion by Mr. Potts, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with the Delanco School District for the 2018-2019 ESY Program at a contracted rate of \$598.17 per student.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Settlement Agreement

On the motion by Mr. Potts, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the K.B. o/b/o K.B. v. Riverside Township Board of Education Settlement Agreement and General Release.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

PERSONNEL

Contract Rescission and Appointment

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract of **Jessica Fitzgerald-Nowlan**, ES Instructional Ambulatory Aide and approves her appointment as MS/MD Instructional Aide, at the contract salary of \$32,751, (BA) for the 2018-19 school year, as recommended by the Superintendent.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Part-Time Basic Skills Instructional Aides

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following ES Part- Time Basic Skills Instructional Aides at the contract rates listed, paid with ESSA funds, as listed for the 2018-2019 school year.

<u>Names</u>	<u>Rates</u>	<u>Fund</u>
Renee Brignola	\$23.39 (BA)	ESSA
Jessica Bruton	23.27 (80 credits + longevity)	ESSA
Laurie Cannuli	23.47 (BS + longevity)	ESSA
Karen Carver	24.11 (BS + longevity)	ESSA
Catherine Clarke	23.39 (BS)	ESSA
Lisa Farrell	23.04	ESSA

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Resignation

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation, from **Dr. Sean Lee**, HS Chemistry Teacher, effective June 30, 2018.

Mr. D'Agostino thanked Dr. Lee for his service.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

New Employees

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2018-2019 school year, as recommended by the Superintendent.

1. **Julia Pedersen**, Elementary School 5th Grade Teacher, at the contract salary of \$61,025 (Step 0, M) for the 2018-2019 school year, pending NJ DOE certification, as recommended by the Superintendent.
2. **Branden Lee**, Custodian, at the contract salary of \$43,767 (Step 0 with Black Seal), effective September 1, 2018, pending criminal history review, fitness for duty results, and completion of Sexual Misconduct/Child Abuse review, for the 2018-2019 school year, as recommended by the Superintendent.
3. **Michael Napolsky**, HS Chemistry Teacher, at the contract salary of \$61,125 (Step 4), effective September 1, 2018, pending criminal history review, and completion of Sexual Misconduct/Child Abuse review, for the 2018-2019 school year, as recommended by the Superintendent.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

Staff Development

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

Resignation

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation, with regrets, from **Adrienne Browne**, MS Special Education/Science Teacher, effective July 1, 2018.

Mr. D'Agostino thanked Mrs. Browne for her service.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

Salary Adjustment

On the motion by Mrs. Graf, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **Emily Nicola**, HS English Teacher, from \$63,075 (Step 5 BA+15) to \$64,075 (Step 5 BA+30), for the 2018-2019 school year.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Salary Adjustment

On the motion by Mrs. Graf, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **Kiona Fortune**, MS Reading Teacher, from \$60,375 (Step 3 BA) to \$62,375 (Step 3 BA+30), for the 2018-2019 school year.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Volunteers

On the motion by Dr. Parker, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers and clubs for the 2018-2019 school year.

<u>Name</u>	<u>Position</u>
Valerie Franz	HS Diversity Club
Lea Lauletta	HS Business Club
Lynn Starke	HS Book Club
Alfreda Kaufmann	Elementary School Helper

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Leave Request

On the motion by Dr. Parker, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request for the employee listed below for the period indicated.

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Mary Elizabeth Fisher	ES Instructional Aide	October 4-5, 2018

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

POLICY

First Reading

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the new and revised policies and regulations as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

STUDENTS

Field Trips

On the motion by Mr. Potts, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

Fundraisers

On the motion by Mr. Potts, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

HIB

On the motion by Mr. Potts, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for June 2018, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts

Nay: 0
Carried

School Self-Assessment for Determining HIB Grades

The Riverside Township Board of Education hereby entered into a public hearing for the purposes of comment on the Elementary, Middle and High School self-assessments for determining HIB grades under ABR.

Ms. Ehrich reported that the Elementary school scored 66 of a possible 78; the Middle school scored 75 of a possible 78 and the High School scored 70 of a possible 78.

On the motion by Mr. Potts, seconded by Mr. D 'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance of the Elementary, Middle School and High School self-assessments for determining HIB grades under ABR.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

PROGRAM

Memorandum of Understanding – College Accelerated Program (C.A.P.)

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Memorandum of Understanding–C.A.P. agreement between Riverside High School and Rowan College at Burlington County (RCBC) for the 2018-2019 school year.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Evaluation Model and Scoring Rubrics

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the scoring rubrics for the evaluation of staff (teachers, nurses, guidance staff, and aides) based on the Charlotte Danielson 2007 Framework for teaching.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

Evaluation Model and Scoring Rubrics

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the scoring rubrics for the evaluation of administrative staff based in the Marshall evaluation model.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0

FACILITIES

Facility Use

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2018-2019 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, D. Potts
Nay: 0
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS –No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS – Mr. D'Agostino will schedule a meeting after the summer projects are complete.

ATHLETICS – No Report

CURRICULUM –No Report

SAFETY & SECURITY –No Report

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE- Mrs. Gonteski stated that as of now the Delanco 8th Grade Students will be going to the following schools: 20-BCIT, 16-Riverside, 4-Undecided, 3-Holy Cross, 1-Doane Academy, 1-Camden Catholic.

Acknowledgement of Visitors-No Visitors spoke at this time.

The Board reviewed the Board Self Assessment and last year's goals. After review, the board discussed their goals for 2018-2019 which will be approved at the next meeting.

ADJOURNMENT

On the motion by Dr. Parker, seconded by Mr. Bienkowski, and carried unanimously, the meeting was adjourned at 7:35p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary