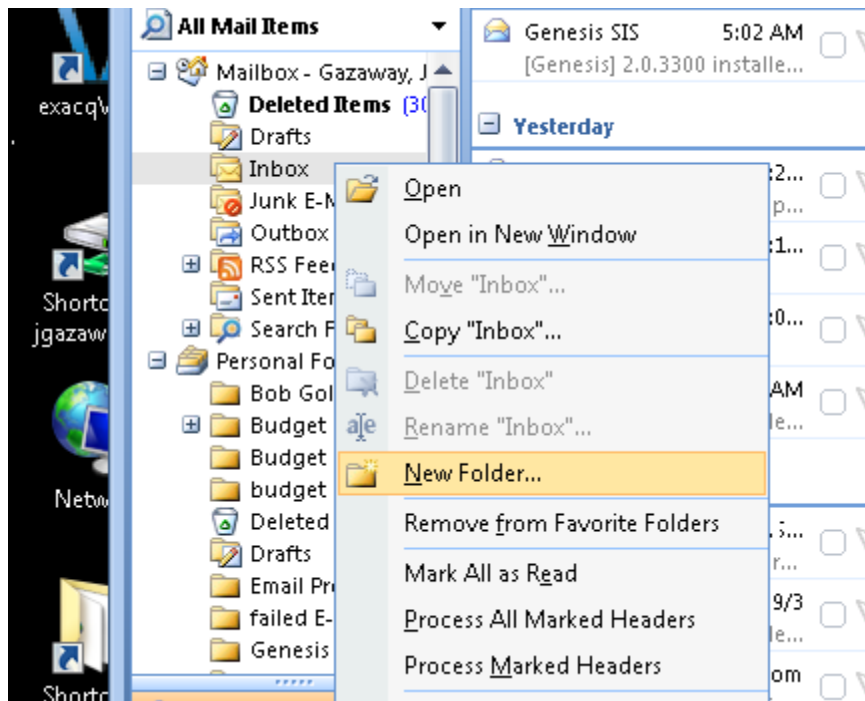


How to create a folder.

Right click on the inbox and select "NEW FOLDER"



Type a Name of what you would like to call the folder and select the location (Ex. INBOX) Click OK

