

Riverside Township School District

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Business Administrator/Board Secretary
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REGULAR BOARD OF EDUCATION MEETING AGENDA **December 12, 2019**

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Roll Call
Mr. Joseph D’Agostino
Mrs. Rose Gonteski
Mrs. Deborah Graf
Mr. William Greiner
Mr. Michael Holak
Mr. Timothy McElroy
Mr. John Mongon
Dr. Scott Parker
Mrs. Maria Pinho
Vacancy
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Student Government Representative – Cole Cerchiaro
7. Good News - Barbara Ann Milch
8. Students of the Month
Mr. Shumway / Mr. Mongon / Mr. Pae
9. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes’ duration. All remarks should be addressed to the presiding officer.

Opening of Meeting (continued)

B. Recommended Actions

1. Routine Matters

a. Approval of Minutes

Regular Meeting	11-14-19
Full Board Workshop	11-14-19

b. Approval of Financial Reports

Treasurer’s Report	10-31-19
Board Secretary’s Report	10-31-19
Cafeteria Financial Report	10-31-19
Student Activities Report	10-31-19
Athletic Council	10-31-19
Budget Status Report	10-31-19

c. Bills - Regular & Cafeteria

2. New Business

BUSINESS & FINANCIAL

a. Transfers

Whereas, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.100.565.0.04.00	11.000.100.562.0.04.00	\$20,923.00
11.000.261.610.0.05.00	11.000.261.420.0.05.00	5,000.00
11.219.100.320.0.08.00	11.150.100.320.0.03.00	650.00
11.213.100.610.0.01.00	11.000.216.610.0.08.00	629.00

b. Audit

Resolved that the Riverside Township Board of Education hereby accepts and approves the 2018-2019 Audit, as presented with no audit findings and therefore no corrective action plan.

c. Fire Drill and Security Report

Resolved that the Riverside Township Board of Education hereby approves the November Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

d. New Substitute Rate

Resolved that the Riverside Township Board of Education hereby approves the substitute rate for Substitute Secretaries, Crossing Guards/Café Aides, and Custodians to \$11.00 per hour, effective January 1, 2020, to align with NJ Minimum Wage.

PERSONNEL

a. Resignation

Resolved that the Riverside Township Board of Education hereby accepts the resignation from Lauren DiFrancesco, ES Preschool Part Time Aide, effective December 4, 2019.

b. New Employee

Resolved that the Riverside Township Board of Education hereby approves the following staff member for the 2019-2020 school year, as recommended by the Superintendent.

1. Lindsey Eigenbrood, Part-time Preschool Aide, at the hourly rate of \$22.97, start date of January 2, 2020, pending criminal history review and sexual misconduct/child abuse review.

c. Leave Request

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request from the employee listed below for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Kelly Opalka	ES Instructional Ambulatory Aide	December 19-20, 2019

d. Senior Trip Chaperone

Resolved that the Riverside Township Board of Education hereby rescinds the appointment of Brittany Bellan, and approves Tara Crane-McElroy as chaperone for the senior trip to Florida (April 26, 2020 – May 1, 2020).

e. Sophomore Trip Chaperone

Resolved that the Riverside Township Board of Education hereby rescinds the appointment of Tara Crane-McElroy, and approves Andrew Jacobs as chaperone for the sophomore trip to New York City (May 1, 2020).

f. Staff Development

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2019-2020 school year, as attached.

g. Student Athletic Trainer Internship

Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student athletic trainer intern during the 2019-2020 school year, as listed.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Elizabeth Brozek	Thomas Jefferson University	Jennifer Van Hee-Athletic Trainer	January 13-March 7, 2020

h. Volunteers

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2019-2020 school year.

<u>Name</u>	<u>Position</u>
Amanda Shinn	Winter Color Guard
June Sorrentino	Winter Color Guard

PERSONNEL (continued)

i. Co-Curricular Position

Resolved that the Riverside Township Board of Education hereby approves the following co-curricular position for the 2019-2020 school year at the contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Science Night-ES	Tara Crane-McElroy	\$868.00 (pro-rated)

STUDENTS

a. Field Trips

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2019-2020 school year, as attached.

b. Field Trips to France & Spain

Resolved that the Riverside Township Board of Education hereby approves the World Language field trips to France from July 7-14, 2021, and Barcelona & Madrid, Spain from between July 3-15, 2021.

c. Fundraisers

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2019-2020 school year, as attached.

d. HIB

Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for December 2019, as attached.

e. Home Instruction

Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2019-2020 school year:

<u>ID #</u>	<u>From</u>	<u>To</u>
201047	November 26, 2019	Undetermined
211054	December 4, 2019	Undetermined
221037	October 11, 2019	October 28, 2019
221104	September 27, 2019	October 2, 2019
300152	December 10, 2019	February 28, 2020
320020	November 26, 2019	February 28, 2020

POLICY

a. Second Reading

Resolved that the Riverside Township Board of Education hereby approves the second reading of the attached list of new and revised policies and regulations, as presented.

FACILITIES

a. Facility Use

Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2019-2020 school year, as attached.

C. Committee Reports

Personnel & Employee Relations
Finance & Insurance
Buildings & Grounds
Athletics
Curriculum
Safety & Security
Student Government
Delegate to BCSBA
Delegate to NJSBA
Delanco Representative

Deborah Graf
Timothy McElroy
Joseph D'Agostino
Michael Holak
Scott Parker
Vacant
Maria Pinho
Maria Pinho
Michael Holak
Rose Gonteski

D. Acknowledgment of Visitors

E. Adjournment

Attachments available in the board office upon request.