

# Riverside Township School District

112 E. Washington Street  
Riverside, New Jersey 08075-3899  
Phone 856-461-1255  
Fax 856-461-5168

Robin A. Ehrich  
Superintendent of Schools  
Ext. 1111

Jodi Lennon  
Business Administrator/Board Secretary  
Ext. 1112

## **REGULAR BOARD OF EDUCATION MEETING AGENDA** **November 16, 2017**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
2. Roll Call  
Mr. Ryan Bienkowski  
Mr. Joseph D’Agostino  
Mrs. Rose Gonteski  
Mrs. Deborah Graf  
Mr. Michael Holak  
Mr. Timothy McElroy  
Mr. John Mongon  
Dr. Scott Parker  
Mrs. Maria Pinho  
Mr. Dean Potts, Jr.
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Student Government Representative – Jada Karp
7. Good News - Barbara Ann Milch
8. Source 4 Teachers – Anthony Chrzanowski Presentation (Athletic Scholarship)
9. Students of the Month  
Mr. Shumway / Mr. Mongon / Mr. Pae
10. Superintendent’s Report - Progress toward Goals
11. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes’ duration. All remarks should be addressed to the presiding officer.

**Opening of Meeting (continued)**

**B. Recommended Actions**

**1. Routine Matters**

- a. Approval of Minutes**
  - Regular Meeting 10-12-17
  - Full Board Workshop 10-12-17
  
- b. Approval of Financial Reports**
  - Treasurer’s Report 09-30-17
  - Board Secretary’s Report 09-30-17
  - Cafeteria Financial Report 09-30-17
  - Student Activities Report 09-30-17
  - Athletic Council 09-30-17
  - Budget Status Report 09-30-17
  
- c. Bills - Regular & Cafeteria**

**2. New Business**

**BUSINESS & FINANCIAL**

**a. Transfers**

**Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-100-565-04	11-000-100-562-04	\$35,150.00
11-000-100-565-04	11-000-100-561-00	9,813.00
11-120-100-101-01	11-000-100-561-04	46,336.00
11-120-100-101-01	11-000-100-566-04	17,278.00
11-130-100-101-02	11-000-100-566-04	58,634.00
11-230-100-101-09	11-000-100-566-04	18,384.00
11-000-291-270-00	11-000-100-566-04	25,000.00
11-190-100-610-00-10	11-000-252-610-00	750.00

**b. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the October Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

**e. Audit Report**

Resolved that the Riverside Township Board of Education hereby accepts and approves the 2016-17 Audit, as presented with no audit findings and therefore no corrective action plan.

**f. Voided Checks**

Resolved that the Riverside Township Board of Education hereby approves voiding the attached list of checks from their respective accounts as a result of the Annual Audit.

**BUSINESS & FINANCIAL (continued)**

**g. Cost Reimbursement Resolution**

Resolved that the Riverside Township Board of Education hereby adopts the attached resolution requesting the Department of Agriculture to reconsider its plans to move to a basis of awarding Food Service Management contracts to a “fixed price” basis and allow the option of continuing to use a “cost reimbursement procurement” model.

**h. Transportation Agreement**

Resolved that the Riverside Township Board of Education hereby approves a transportation agreement with Camden County Educational Services Unit to transport one student from Camden to the Archway School, effective 11/01/17, at an annual cost to be determined for the remainder of the 2017-18 school year.

**i. Sale of Equipment**

Whereas the Riverside Township Board of Education has obsolete equipment/supplies which are no longer useful to the district, Be It Resolved that the Riverside Township Board of Education hereby approves the advertisement for the sale of these items, awarded to the highest bidder. And Be It Further Resolved, that the Riverside Township Board of Education approves the disposal of any items not sold as a result.

**PERSONNEL**

**a. Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2017-2018 school year as attached.

**b. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from Alfreda Kaufmann as Pre-School Instructional Aide, effective January 1, 2018.

**c. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts the resignation from Jesse Molina as Supplemental Resource Teacher, effective January 1, 2018.

**d. Leave Request**

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request for the employee listed below for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Carleen Bryan	MS/MD Instructional Ambulatory Aide	December 5-8, 2017

**e. Volunteer**

Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2017-2018 school year.

<u>Name</u>	<u>Position</u>
Alfreda Kaufmann	Elementary School Helper

**PERSONNEL (continued)**

**f. Volunteers - Athletics**

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2017-2018 school year.

<u>Name</u>	<u>Position</u>
Christine Caruso	Girls Basketball
Erin DiMiero	Girls Basketball
William Kravitz	Girls Basketball
Matthew Abrams	Wrestling

**g. Winter Coach/Co-Curricular**

Resolved that the Riverside Township Board of Education hereby approves the following winter coaches and co-curricular advisor for the 2017-2018 school year at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Color Guard-Winter	Haley A. Melvin	\$1,622
MS Girls Basketball Coach (2 <sup>nd</sup> team)	Lynn Starke	4,314
Wrestling Assistant Coach	Joseph Frey	5,711

**h. Practicum Teachers**

Resolved that the Riverside Township Board of Education hereby approves the placements of the following college students in the practicum assignments as listed, during the **2017-2018** school year.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Jenny Hays	Rutgers	Caitlin McHugh – 3 <sup>rd</sup> Grade	Jan 22, 2018-May 4, 2018 (30 Hrs)
Esra Sevinc	Rutgers	Jenna Buffetta – 4 <sup>th</sup> Grade	Jan 22, 2018-May 4, 2018 (30 Hrs)
Ryan Lallo	Camden Co. College	Dan Stellwag – History & Lauren Downey – English	Nov 22, 2017-Dec 21, 2017 (3 Hrs Per Wk)

**i. Sick Day Payout**

Resolved that the Riverside Township Board of Education hereby approves payment of sick days per a request from Kathryn Tursi at the rate of \$11.50 per day for 24 remaining sick days.

**k. Substitute**

Resolved that the Riverside Township Board of Education hereby approves Nicholas Cimorelli as a custodial/maintenance substitute for the 2017-2018 school year.

**l. New Employee**

Resolved that the Riverside Township Board of Education hereby rescinds, the appointment as Elementary School Part-Time Basic Skills Aide, and approves the following staff member for the 2017-2018 school year, as recommended by the Superintendent.

1. Leah Falicki, Preschool Instructional Aide, at the contract salary of \$31,845, pro-rated from a start date of January 2, 2018, for the 2017-18 school year, as recommended by the Superintendent.

**POLICY**

**a. First Reading**

Resolved that the Riverside Township Board of Education hereby approves the first reading of the attached Policy and Regulation #7100 as presented.

**STUDENTS**

**a. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2017-2018 school year as attached.

**b. Out of District Placements**

Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2017-2018 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
240166	Kingsway Learning Center-Haddonfield	\$51,881.40+\$29,700-1:1Aide
181144	Garfield Park Academy (change in placement)	53,188.20
320023	B.C.S.S.S. (Elementary Campus)	38,474.00

**c. HIB**

Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for November 2017 as attached.

**d. Fundraisers**

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2017-2018 school year as attached.

**e. Winter Sports Schedules**

Resolved that the Riverside Township Board of Education hereby approves the 2017-2018 Winter Sports schedules as presented.

**f. Home Instruction**

Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2017-2018 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
181014	10/30/17	12/22/17
191151	10/31/17	TBD (Hampton Behavioral Health Center)

**PROGRAM**

**a. Curriculum**

Resolved that the Riverside Township Board of Education hereby approves the English Language Arts Grades 6-8 and English Grades 9-12 Curriculum, aligned to the New Jersey Student Learning Standards as presented.

**FACILITIES**

**a. Facility Use**

Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2017-2018 school year as attached.

**C. Committee Reports**

Personnel & Employee Relations

Finance & Insurance

Buildings & Grounds

Athletics

Curriculum

Safety & Security

Student Government

Delegate to BCSBA

Delegate to NJSBA

Delanco Representative

Deborah Graf

Timothy McElroy

Joseph D'Agostino

Michael Holak

Scott Parker

Dean Potts

Maria Pinho

Deborah Graf

Michael Holak

Rose Gonteski

**D. Acknowledgment of Visitors**

**E. Adjournment**

**Attachments available in the board office upon request.**