

# Riverside Township School District

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Robin A. Ehrich  
Superintendent of Schools  
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Business Administrator/Board Secretary  
Ext. 1112

## **REGULAR BOARD OF EDUCATION MEETING AGENDA**

**January 11, 2018**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
2. Roll Call  
Mr. Ryan Bienkowski  
Mr. Joseph D’Agostino  
Mrs. Rose Gonteski  
Mrs. Deborah Graf  
Mr. Michael Holak  
Mr. Timothy McElroy  
Mr. John Mongon  
Dr. Scott Parker  
Mrs. Maria Pinho  
Mr. Dean Potts, Jr.
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Student Council Representative – Jada Karp
7. Barbara Ann Milch – Good News
8. Students of the Month  
Mr. Shumway / Mr. Mongon / Mr. Pae
9. From the Audience – Agenda Items Only  
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes’ duration. All remarks should be addressed to the presiding officer.

**B. Recommended Actions**

**1. Routine Matters**

- a. Approval of Minutes**
  - Regular Meeting 12-14-17
  - Full Board Workshop 12-14-17
  
- b. Approval of Financial Reports**
  - Treasurer's Report 11-30-17
  - Board Secretary's Report 11-30-17
  - Cafeteria Financial Report 11-30-17
  - Student Activities Report 11-30-17
  - Athletic Council 11-30-17
  - Budget Status Report 11-30-17
  
- c. Bills - Regular & Cafeteria**

**2. New Business**

**BUSINESS & FINANCIAL**

**a. Transfers**

**Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-291-270-00	10-000-100-56X-00	\$ 8,230.00
11-000-291-270-00	11-000-100-565-04	\$101,816.00

**b. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the December Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

**c. Statement of Assurance**

Resolved that the Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff - 2017-2018 school year, to be submitted to the Executive County Superintendent, as presented.

**PERSONNEL**

**a. Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2017-2018 school year, as attached.

**PERSONNEL (continued)**

- b. **Substitute Rate**  
Resolved that the Riverside Township Board of Education hereby approves a rate of \$100 per day for Scott Sheppard, the substitute serving on a daily basis as MS Math Teacher, replacing Mary Steinhauer, beginning, January 23, 2018 – March 29, 2018.
- c. **Substitute Rate**  
Resolved that the Riverside Township Board of Education hereby approves a rate of \$100 per day for Joseph Carroll, the substitute serving on a daily basis as HS Language Arts Teacher, replacing Alison Varga, beginning, December 15, 2017 – February 15, 2018.
- d. **Termination**  
Resolved that the Riverside Township Board of Education hereby terminates Kimberly Pulley’s contract as Instructional Ambulatory Aide for the 2017-18 school year, effective December 15, 2017.
- e. **Salary Adjustment**  
Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for Caitlin McHugh, Elementary School 3<sup>rd</sup> Grade Teacher, from \$59,350 (Step 3 BA) to \$60,350 (Step 3 BA+15), for the 2017-18 school year.
- f. **Family Leave**  
Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request for the employee listed below for the period indicated:  

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Jessica Bruton	ES Basic Skills Instructional Aide	February 12, 2018-February 23, 2018
- g. **School Safety Specialist**  
Resolved that the Riverside Township Board of Education hereby approves the appointment of Robin A. Ehrich as the Riverside Township School District School Safety Specialist for the 2017-2018 school year.
- h. **Provisional Teacher Stipend**  
Resolved that the Riverside Township Board of Education hereby approves the Provisional Teacher mentoring stipend for Tara Stellwag in the amount of \$550.00.
- i. **Senior Trip Chaperone**  
Resolved that the Riverside Township Board of Education hereby approves Amanda Jackamonis as an additional chaperone for the senior trip to Florida (April 23 – April 27, 2018).
- j. **Volunteer Coach**  
Resolved that the Riverside Township Board of Education hereby approves Mrs. Barbara Ann Milch as a volunteer swim coach for the 2018 winter season.
- k. **New Substitute Rate**  
Resolved that the Riverside Township Board of Education hereby approves the substitute rate for Cafeteria Aide/Crossing Guards to \$8.60 per hour, effective as of January 1, 2018, to align with NJ Minimum Wage.

## **PERSONNEL (continued)**

### **1. Practicum Teacher**

Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student in the practicum assignment as listed, during the **2017-2018** school year.

<b><u>Student</u></b>	<b><u>College</u></b>	<b><u>Placement</u></b>	<b><u>Dates</u></b>
Alexis D'Amico	Misericordia University	Lisa Cesare – Speech Specialist	Jan 12, 2018 - May18, 2018 (15 Hrs)

## **STUDENTS**

### **a. Out of District Placement**

Resolved that the Riverside Township Board of Education hereby approves the following out of district student placement for the 2017-2018 school year as listed.

<b><u>ID#</u></b>	<b><u>Placement</u></b>	<b><u>Annual Tuition</u></b>
320039	B.C.S.S.S.D. (Elementary Campus)	\$38,474.00
290122	Twin Hills Elementary, Willingboro	14,767.00 (homeless)
270189	Twin Hills Elementary, Willingboro	14,767.00 (homeless)
320023	B.C.S.S.S.D. (Add 1:1 Aide effective 12/15/17)	37,900.00
290133	B.C.S.S.S.D. (Elementary Campus)	41,963.00
211166	YCS-Fort Lee Educational Center (change in placement)	62,663.11+\$40,241.78-1:1 Aide

### **b. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2017-2018 school year, as attached.

### **c. Fundraisers**

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2017-2018 school year, as attached.

## **PROGRAM**

### **a. Curriculum**

Resolved that the Riverside Township Board of Education hereby approves the High School Physics Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

### **b. Program of Studies**

Resolved that the Riverside Township Board of Education hereby approves the Riverside High School Program of Studies for the 2018-19 school year, as presented.

## **FACILITIES**

### **a. Facility Use**

Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2017-2018 school year, as attached.

**C. Committee Reports**

Personnel & Employee Relations  
Finance & Insurance  
Buildings & Grounds  
Athletics  
Curriculum  
Safety & Security  
Student Council  
Delegate to BCSBA  
Delegate to NJSBA  
Delanco Representative

Deborah Graf  
Timothy McElroy  
Joseph D'Agostino  
Michael Holak  
Scott Parker  
Dean Potts  
Maria Pinho  
Deborah Graf  
Michael Holak  
Rose Gonteski

**D. Acknowledgment of Visitors**

**E. Adjournment**

**Attachments available in the board office upon request.**