

# Riverside Township School District

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Robin A. Ehrich  
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Business Administrator/Board Secretary  
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## **REGULAR BOARD OF EDUCATION MEETING AGENDA**

**August 9, 2018**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
2. Roll Call  
Mr. Ryan Bienkowski  
Mr. Joseph D’Agostino  
Mrs. Rose Gonteski  
Mrs. Deborah Graf  
Mr. Michael Holak  
Mr. Timothy McElroy  
Mr. John Mongon  
Dr. Scott Parker  
Mrs. Maria Pinho  
Mr. Dean Potts, Jr.
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes’ duration. All remarks should be addressed to the presiding officer.

### **B. Recommended Actions**

**1. Routine Matters**

- a. Approval of Minutes**
  - Full Board Workshop 07-12-18
  - Regular Meeting 07-12-18
  
- b. Approval of Financial Reports**
  - Treasurer's Report 06-30-18
  - Board Secretary's Report 06-30-18
  - Cafeteria Financial Report 06-30-18
  - Student Activities Report 06-30-18
  - Athletic Council 06-30-18
  - Budget Status Report 06-30-18
  
- c. Bills - Regular & Cafeteria**

**2. New Business**

**BUSINESS & FINANCIAL**

**a. Transfers**

**Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

**2017-2018**

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-230-334-00	11-000-230-331-00	\$3,369.00
11-000-291-241-00	11-000-291-220-00	2,542.00

**b. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the July Fire Drill Report, submitted by Scott Shumway, ES Principal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

**BUSINESS & FINANCIAL (continued)**

**c. Riverside Township School District Goals 2018-2019**

Resolved that the Riverside Township Board of Education hereby approves the District Goals and Board Goals as listed and accepts the Action Plan, as presented.

**Riverside Township District Goals 2018-2019**

1. Safety and Security. We will continue to expand on our preparation, training and programming to ensure a safe and secure environment for all district students, staff and visitors. Our primary goal and responsibility is to ensure the school district is fully prepared to effectively respond to all emergencies that may affect the safety of students and staff members.
2. Riverside Middle School Comprehensive Support. During the 2018-2019 school year, 60% of math students, grades 6-8, will have met or exceeded their individual growth target using baseline scores with a focus on number systems, geometric functions, and modeling and reasoning.
3. School Culture and Climate. Seek to strengthen student self-awareness, appreciation for individual differences and positive relationship building at RHS through a commitment to good citizenship, service and volunteerism.

**Riverside Township Board of Education Goals 2018-19**

1. Each member of the Board of Education will attend at least five school sponsored co-curricular or athletic events in the 2018-2019 school year.
2. Each Board of Education committee will meet once or twice in 2018-2019 school year.
3. A representative from the Board of Education will attend Riverside Township meetings (minimum of three total) in the 2018-2019 school year.

**PERSONNEL**

**a. Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2018-2019 school year, as attached.

**b. Substitutes**

Resolved that the Riverside Township Board of Education hereby approves the nurse, custodial/maintenance, secretaries, athletic trainer, and crossing guard/playground aide substitutes for the 2018-2019 school year, as per the attached list.

**c. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts the resignation, from Christine Talbot, HS ESL Teacher, effective September 1, 2018.

**d. Leave Request**

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request for the employee listed below for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Vanessa Connearney	ES Guidance Counselor	October 5 & October 9, 2018

**PERSONNEL (continued)**

**e. New Employees**

Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2018-2019 school year, as recommended by the Superintendent.

1. Jessica Citron, MS Special Education/Science Teacher (Step 0, M), at the contract salary of \$61,025, pending criminal history review, and completion of Sexual Misconduct/Child Abuse review, as recommended by the Superintendent.
2. Stephanie Kirschbaum, HS/ES ESL Teacher (Step 0, M), at the contract salary of \$61,025, pending criminal history review, and completion of Sexual Misconduct/Child Abuse review, as recommended by the Superintendent.

**f. Volunteers**

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2018-2019 school year.

<u>Name</u>	<u>Position</u>
Barbara Ann Milch	Torch
Robert Brown	Cross Country
Lisa Bastedo	Band

**g. Transfers**

Resolved that the Riverside Township Board of Education hereby approves the following staff transfers for the 2018-2019 school year, as recommended by the Superintendent.

<u>Employee</u>	<u>From</u>	<u>To</u>
Carleen Bryan	MS/MD Instructional Ambulatory Aide	ES Inst. Ambulatory Aide
Beverly LaBorn	ES Instructional Ambulatory Aide	MS/MD Inst. Ambulatory Aide
Deborah Mongon	MS Instructional Aide	ES Instructional Aide

**h. Fall Coach**

Resolved that the Riverside Township Board of Education hereby approves the following fall coach for the 2018-2019 school year, at the contract salary listed:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Football Asst. Coach	Donald Jack	\$5,711

**i. Student Athletic Trainer Internship**

Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student athletic trainer intern during the 2018-2019 school year, as listed.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Marlie Doriston	Thomas Jefferson University	Jennifer Van Hee-Athletic Trainer	August 20-October 13, 2018

**STUDENTS**

**a. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2018-2019 school year, as attached.

**STUDENTS (continued)**

**b. Fall Sports Schedules**

Resolved that the Riverside Township Board of Education hereby approves the Fall Sports schedules, as presented.

**c. Out of District Placements**

Resolved that the Riverside Township Board of Education hereby approves the following student placements for the 2018-2019 school year, as attached.

**d. NJ Commission for the Blind**

Resolved that the Riverside Township Board of Education hereby contracts with NJ Commission for the Blind to provide Educational Level 1 Services for the 2018-2019 school year, as listed.

<u>ID#</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
270206	09/01/18	06/30/19	\$1,900.00

**PROGRAM**

**a. District Mentoring Plan**

Resolved that the Riverside Township Board of Education hereby approves the 2018-2021 District Mentoring Plan, as presented.

**b. Professional Development Plan**

Resolved that the Riverside Township Board of Education hereby approves the District's Professional Development Plan for the 2018-2019 school year, as presented.

**POLICY**

**a. Second Reading**

Resolved that the Riverside Township Board of Education hereby approves the second reading of the attached list of new and revised policies and regulations, as presented.

**b. Suspension/Adoption**

Resolved that the Riverside Township Board of Education hereby suspends the rules of Bylaw 0131 requiring two Board readings to adopt a Policy and hereby adopts Policy #5512 – Harassment, Intimidation, and Bullying, as presented.

**c. Rescission**

Resolved that the Riverside Township Board of Education hereby rescinds Regulation #5512-Hazing and/or Harassment, Intimidation, or Bullying investigation procedure.

**FACILITIES**

**a. Facility Use**

Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2018-19 school year, as attached.

**b. Family Y of Burlington County**

Resolved that the Riverside Township Board of Education hereby approves the Family Y of Burlington County use of the elementary school cafeteria before school and the middle/high school cafeteria, lavatories and playground after school during the 2018-2019 school year for the Prime Time Program.

**C. Committee Reports**

Personnel & Employee Relations  
Finance & Insurance  
Buildings & Grounds  
Athletics  
Curriculum  
Safety & Security  
Student Government  
Delegate to BCSBA  
Delegate to NJSBA  
Delanco Representative

Deborah Graf  
Timothy McElroy  
Joseph D'Agostino  
Michael Holak  
Scott Parker  
Dean Potts  
Maria Pinho  
Deborah Graf  
Michael Holak  
Rose Gonteski

**D. Acknowledgment of Visitors**

**E. Adjournment**

**Attachments available in the board office upon request.**