

# Riverside Township School District

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Robin A. Ehrich  
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Business Administrator/Board Secretary  
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## **REGULAR BOARD OF EDUCATION MEETING AGENDA**

**October 10, 2019**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
2. Roll Call  
Mr. Joseph D’Agostino  
Mrs. Rose Gonteski  
Mrs. Deborah Graf  
Mr. William Greiner  
Mr. Michael Holak  
Mr. Timothy McElroy  
Mr. John Mongon  
Dr. Scott Parker  
Mrs. Maria Pinho  
Mr. Dean Potts, Jr.
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Presentation – Retired Employees – Superintendent of Schools
7. New Staff Introductions – Superintendent of Schools
8. Student Council Representative – Cole Cerchiaro
9. Barbara Ann Milch – Good News
10. Students of the Month  
Mr. Shumway/ Mr. Mongon/ Mr. Pae
11. Student Achievement Presentation – Heather Wawrzyniak

**Opening of Meeting (Continued)**

12. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

**B. Recommended Actions**

**1. Routine Matters**

**a. Approval of Minutes**

Regular Meeting	09-12-19
Full Board Workshop	09-12-19

**b. Approval of Financial Reports**

Treasurer's Report	08-31-19
Board Secretary's Report	08-31-19
Cafeteria Financial Report	08-31-19
Student Activities Report	08-31-19
Athletic Council	08-31-19
Budget Status Report	08-31-19

**c. Bills - Regular and Café**

**2. New Business**

**BUSINESS & FINANCIAL**

**a. Transfers**

**Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

**September 30, 2019**

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.100.565.0.04.00	11.213.100.106.0.03.00	\$18,500

**BUSINESS & FINANCIAL (continued)**

**a. Transfers (continued)**

**October 1, 2019**

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.100.565.0.04.00	11.213.100.106.0.01.00	\$27,100
11.140.100.101.101.3.03.00	11.000.240.103.0.02.00	1,624
12.000.100.731.0.00.00	12.000.252.732.0.00.00	2,058
12.000.260.732.0.00.00	12.000.252.732.0.00.00	1,441

**b. District Safety and Security Plan**

Resolved that the Riverside Township Board of Education hereby approves the Riverside School District Safety and Security Plan 2019-2020, as presented.

**c. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the September Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

**d. Delanco Township Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Delanco Township School District for the 2019-2020 academic year at a per pupil cost of \$14,371 for one (1) Middle School homeless student.

**e. Trenton School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Trenton School District for the 2019-2020 academic year at a per pupil cost of \$14,371 for one (1) Middle School homeless student.

**f. Comprehensive Maintenance Plan**

**Whereas** the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and **Whereas** the required maintenance activities as listed in the attached document for the various school facilities of the Riverside Township Board of Education are consistent with these requirements, and **Whereas** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, **Now Therefore Be It Resolved** that the Riverside Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Riverside Township Board of Education in compliance with the Department of Education requirements.

**PERSONNEL**

**a. Family Leave-Intermittent**

Resolved that the Riverside Township Board of Education hereby approves the intermittent unpaid family leave request for Cindy Harris, ES Basic Skills Teacher for the 2019-2020 school year.

**PERSONNEL (continued)**

**b. Leave Requests**

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below for the periods indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Vanessa Connearney	ES Guidance Counselor	November 5-6, 2019
Erika Johnson	HS Clerk	November 14-15, 2019

**c. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts the resignation from Laura Sada, ES Preschool Part Time Aide, effective October 18, 2019.

**d. Salary Adjustment**

Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for Jennifer Clyde, Middle School Special Education Teacher, from \$87,819 (Step 18, M+15) to \$88,819 (Step 18, M+30), for the 2019-20 school year.

**e. Substitute Rate**

Resolved that the Riverside Township Board of Education hereby approves the rate of pay, per day, for the following long term substitutes for the periods indicated:

<u>Substitute</u>	<u>Employee</u>	<u>Rate</u>	<u>Dates</u>
Jazmain Brown	Caitlin Kalustyan	\$100	October 15, 2019-March 6, 2020
Sean Combs	JROTC Vacancy	100	September 16, 2019-October 31, 2019
Georgia Monschein	Michelle McGill	90	November 11, 2019-January 3, 2020

**f. Substitute**

Resolved that the Riverside Township Board of Education hereby approves Kelly Pagnotta as a substitute Athletic Trainer, at a rate of \$30.00 per hour for the 2019-2020 school year, pending criminal history review and Sexual Misconduct/Child Abuse review.

**g. Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2019-2020 school year, as attached.

**h. Student Athletic Trainer Internship**

Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student athletic trainer intern during the 2019-2020 school year, as listed.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Kevin Martinez	Thomas Jefferson University	Jennifer Van Hee-Athletic Trainer	October 21-December 14, 2019

**i. New Employee**

Resolved that the Riverside Township Board of Education hereby approves the following staff member for the 2019-2020 school year, as recommended by the Superintendent.

Maj. Sean Combs, Qualified Instructor-JROTC (10 month) at the MIP (to be determined), effective November 1, 2019 and pending Cadet Command's approval of new hire paperwork, pending criminal history review, and completion of Sexual Misconduct/Child Abuse review.

**PERSONNEL (continued)**

**j. Contract Revision**

Resolved that the Riverside Township Board of Education hereby approves the contract revision for SFC. Janet Gibbs to reflect MIP \$53,335 plus \$16,665 for a total of \$70,000 effective October 16, 2019, as recommended by the Superintendent.

**k. Volunteers**

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2019-2020 school year.

<b><u>Name</u></b>	<b><u>Position</u></b>
Shirley Hoey	Elementary School
John McElroy	Baseball & Wrestling
Marc Ballantyne, Erin DiMiero, William Kravitz, Sabre Wrice	Girls Basketball
Melissa Callahan, Timothy Costello, Anthony Reale, William Terzes	Softball

**l. Spring/Winter Coaches**

Resolved that the Riverside Township Board of Education hereby approves the following spring/winter coaches for the 2019-20 school year at the contract salaries listed:

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Boys Middle School Basketball	George M. Postell	\$4,314
Baseball Head Coach	Gary Herron	7,691
Baseball Asst. Coach	Christopher McManus	5,633
Softball Head Coach	Crystal Wasco	7,691
Softball Asst. Coach	Brittany Ashton	5,633
Boys Track & Field Head Coach	George M. Postell	7,691
Girls Track & Field Head Coach	Marc Ballantyne	7,691
Boys Track & Field Assistant Coach	Katie Morton	5,633
Girls Track & Field Assistant Coach	Michelle Simensen	5,633
MS Softball Coach	Lynn Starke	4,260
MS Baseball Coach	William Jackamonis	4,260
Weightlifting Coach (spring)	Kimberly Kirkpatrick	1,333
Wrestling Asst. Coach	Matthew Abrams	5,711

**STUDENTS**

**a. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2019-2020 school year, as attached.

**b. Fundraisers**

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2019-2020 school year, as attached.

**c. HIB**

Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for October 2019, as attached.

**STUDENTS (continued)**

**d. School Self-Assessment for Determining HIB Grades**

Resolved that the Riverside Township Board of Education hereby enters into public hearing for the purposes of comment on the elementary, middle and high school self-assessments for determining HIB grades under ABR.

**e. Out of District Placement**

Resolved that the Riverside Township Board of Education hereby approves the following out of district student placement for the 2019-2020 school year, as listed.

<b><u>ID#</u></b>	<b><u>Placement</u></b>	<b><u>Annual Tuition</u></b>
212120	Hampton Academy	\$50,490.00

**PROGRAM**

**a. Nursing Services Plans**

Resolved that the Riverside Township Board of Education hereby approves the 2019-20 Nursing Services Plans for Riverside Middle/High School and for Riverside Elementary School, as presented.

**FACILITIES**

**a. Facility Use**

Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2019-20 school year, as attached.

**C. Committee Reports**

Personnel & Employee Relations  
Finance & Insurance  
Buildings & Grounds  
Athletics  
Curriculum  
Safety & Security  
Student Government  
Delegate to BCSBA  
Delegate to NJSBA  
Delanco Representative

Deborah Graf  
Timothy McElroy  
Joseph D'Agostino  
Michael Holak  
Scott Parker  
Dean Potts  
Maria Pinho  
Maria Pinho  
Michael Holak  
Rose Gonteski

**D. Acknowledgment of Visitors**

**E. Adjournment**

**Attachments available in the board office upon request.**