

Riverside Township School District

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Business Administrator/Board Secretary
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REGULAR BOARD OF EDUCATION MEETING AGENDA **April 12, 2017**

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Roll Call
Mr. Joseph D’Agostino
Mrs. Rose Gonteski
Mrs. Deborah Graf
Mr. Michael Holak
Mr. Timothy McElroy
Mr. John Mongon
Dr. Scott Parker
Mrs. Maria Pinho
Mr. Dean Potts, Jr.
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Student Government Representative –Jada Karp
7. Barbara Ann Milch – Good News
8. Students of the Month
Mr. Shumway / Mr. Mongon / Mr. Pae
9. Superintendent’s Report - District Goals Update
10. From the Audience – Agenda Items Only
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes’ duration. All remarks should be addressed to the presiding officer.

B. Recommended Actions

1. Routine Matters

a. Approval of Minutes

Full Board Workshop	03-09-17
Regular Meeting	03-09-17
Special Meeting	03-16-17

b. Approval of Financial Reports

Treasurer's Report	02-28-17
Board Secretary's Report	02-28-17
Cafeteria Financial Report	02-28-17
Student Activities Report	02-28-17
Athletic Council	02-28-17
Budget Status Report	02-28-17

c. Bills - Regular & Cafeteria April 2017

2. New Business

BUSINESS & FINANCIAL

a. Transfers

Whereas, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-230-530-00	11-000-230-331-00	\$6,000.00

b. Fire Drill and Security Report

Resolved that the Riverside Township Board of Education hereby approves the March Fire Drill Report, submitted by Kurt Andress, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

c. NJACT

Whereas the Riverside Township Board of Education has previously authorized participation in the Middlesex County Educational Services Commission, and whereas the Middlesex County Educational Services Commission changed its name to the Educational Services Commission of New Jersey effective July 1, 2016, Be It Resolved that the Riverside Township agrees to participate in the New Jersey Alliance for Competitive Telecommunications (NJACT) with the Educational Services Commission of New Jersey Cooperative Pricing System and the New Jersey Association of School Business Offices as per the attached resolution. Be It Further Resolved that the Riverside Township Board of Education hereby approves the Customer application for Service from Xtel Communications, Inc. as a result of the bidding process for NJACT for the term July 1, 2017 through June 30, 2020.

BUSINESS & FINANCIAL-continued

d. Tuition Contract

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Gloucester Township School District for the 2016-17 academic year at a per pupil cost for one Elementary special education student of \$11,441, and one Middle School regular education student of \$12,829.

e. Tuition Contract

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Deptford Township School District for the 2016-17 academic year at a per pupil cost for one Elementary School regular education student of \$11,441.

f. Tuition Contract

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Blackhorse Pike Regional School District for the 2016-17 academic year at a per pupil cost for one High School regular education student of \$12,687.

g. Tuition Contract

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Burlington Township School District for the 2016-17 academic year at a per pupil cost for two High School regular education students of \$12,687.

h. Transportation Agreement

Resolved that the Riverside Township Board of Education hereby approves a transportation agreement with Beverly Township School District to transport one student at an annual cost to be determined for the remainder of the 2016-17 school year.

i. Lunch Prices

Resolved that the Riverside Township Board of Education hereby approves the following cafeteria lunch prices for the 2017-18 school year:

	<u>Regular</u>	<u>Reduced</u>
Elementary	\$ 2.50	\$.40
Middle/High	2.65	.40
Breakfast	1.30	.30
Adult	3.40	
Milk	.55	.35

(an .10 increase for Elementary and MS/HS Lunches and Adult lunch)

PERSONNEL

a. Resignation

Resolved that the Riverside Township Board of Education hereby accepts with regrets, the resignation, for the purpose of retirement, from Sandra Santino as ES Instructional Ambulatory Aide, effective April 28, 2017.

b. Resignation

Resolved that the Riverside Township Board of Education hereby accepts the resignation from Ryan Varga as High School Assistant Principal, effective, June 1, 2017.

PERSONNEL – continued

c. Resignation

Resolved that the Riverside Township Board of Education hereby accepts with regrets, the resignation, for the purpose of retirement, from Debra Moncrief as Business Administrator Secretary, effective, August 1, 2017.

d. New Employees

Resolved that the Riverside Township Board of Education hereby approves the following staff members for the **2016-2017 and 2017-2018** school year, as listed,

1. Brenda McLaverty, ES Instructional Ambulatory Aide, at the contract rate of \$16.97, as needed per IEP, effective May 2, 2017, pending criminal history review, for the 2016-17 school year, as recommended by the Superintendent.
2. Regina Reed, Superintendent Secretary, at the contract salary of \$50,000, pro-rated from a start date of August 1, 2017, for the 2017-18 school year, pending criminal history review, as recommended by the Superintendent.
3. Sean Lee, HS Chemistry Teacher, at the contract salary of \$63,750, (Step 1 + PH. D.) for the 2017-18 school year, pending criminal history review, as recommended by the Superintendent.

e. Substitute

Resolved that the Riverside Township Board of Education hereby approves the following substitute for the 2016-2017 and 2017-2018 school year, as listed, pending criminal history review.

1. Regina Reed, Secretary

f. Staff Development

Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2016-2017 school year as attached.

g. Leave Requests

Resolved that the Riverside Township Board of Education hereby approves the unpaid leaves of absence requests for the employees listed below for the periods indicated:

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Jessica Bruton	ES Basic Skills Instructional Aide	March 23, 2017
Erika Johnson	HS Guidance Clerk	March 24, 2017

h. Substitute Rate

Resolved that the Riverside Township Board of Education hereby approves the rate of pay, per day, for the following substitute for the period indicated:

<u>Substitute</u>	<u>Employee</u>	<u>Rate</u>	<u>Date</u>
Dawn Stewart	Kiona Fortune	\$100	04/10/17 - 06/20/17

i. Job Descriptions

Resolved that the Riverside Township Board of Education hereby approves the job descriptions for Secretary to Superintendent of Schools (Confidential) and Secretary to Business Administrator/Board Secretary (Confidential), as attached.

PERSONNEL – continued

j. Practicum Teachers

Resolved that the Riverside Township Board of Education hereby approves the placements of the following college students in the practicum assignments as listed, during the **2017-2018** school year.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Lauren Brannon (30 hrs)	Rutgers	ES–Preschool (Ms. Eveland)	Sept. 11 – Dec. 15, 2017
Lauren Brannon (45 hrs)	Rutgers	ES–3 rd –5 th Self Contained (Mrs. Frey)	Sept. 11 – Dec. 15, 2017
Nicole Coucoules (30 hrs)	Rutgers	ES - 4 th Grade (Mrs. Walsh)	Sept. 11 – Dec. 15, 2017
Chelsea Jennings (30 hrs)	Rutgers	ES – 1 st Grade (Ms. Notos)	Sept. 11 – Dec. 15, 2017

k. Volunteer

Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2016-2017 school year.

<u>Name</u>	<u>Position</u>
Charles Kasowski	Baseball

POLICY

a. Second Reading

Resolved that the Riverside Township Board of Education hereby approves the second reading of the attached list of new and revised policies and regulations as presented.

STUDENTS

a. Home Instruction

Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2016-2017 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
201279	03/17/17	06/20/17
191131	03/29/17	04/28/17

b. Out of District Placement

Resolved that the Riverside Township Board of Education hereby approves the following out of district student placement for the 2016-2017 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
171033	Hampton Academy	\$45,216
260012	Beverly City School	\$14,321 (homeless)
270178	Beverly City School	\$14,321 (homeless)
310055	Beverly City School	\$11,775 (homeless)
201065	Beverly City School (B.C.I.T.)	Continue Current Rate
291000	B.C.S.S.S.D.	\$42,855 (correction for tuition amount)

c. Field Trips

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year as attached.

d. Fundraisers

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2016-2017 school year as attached.

PROGRAM

- a. **District Improvement Plan**
Resolved that the Riverside Township Board of Education hereby approves the NJQSAC District Improvement Plan (DIP) and authorizes its submission to the Department of Education.

- b. **Elementary Summer School**
Resolved that the Riverside Township Board of Education hereby approves the offering of a remedial/support summer school program for designated Riverside students scheduled to be in grades K-4 during the 2016-17 school year, starting July 3, 2017 through July 31, 2017, from 8 AM until 12 PM (Monday-Friday).

- c. **Extended School Year Program**
Resolved that the Riverside Township Board of Education hereby approves the offering of an extended school year program for grades Pre-Kindergarten through Grade 5 for Riverside students, starting July 3, 2017 through July 31, 2017 from 8 AM until 12 PM (Monday-Friday.)

- d. **Summer Credit Program**
Resolved that the Riverside Township Board of Education hereby approves Educere Inc. to provide remedial credit summer school courses to Riverside High School students, at no cost to the District, and agrees to accept the credits thus earned by those students.

- e. **Curriculum**
Resolved that the Riverside Township Board of Education hereby approves the Math K-5 Curriculum, aligned to the New Jersey Student Learning Standards as presented.

FACILITIES

- a. **Facility Use**
Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

C. Committee Reports

Personnel & Employee Relations	Deborah Graf
Finance & Insurance	Timothy McElroy
Buildings & Grounds	Joseph D'Agostino
Athletics	Michael Holak
Curriculum	Scott Parker
Safety & Security	Dean Potts
Student Government	Maria Pinho
Delegate to BCSBA	Deborah Graf
Delegate to NJSBA	Michael Holak
Delanco Representative	Rose Gonteski

D. Acknowledgment of Visitors

E. Adjournment

Attachments available in the board office upon request.